

Appendix 4 Table of Changes

Ser	Page or Paragraph	Change	Reason	Comments
	Page 2	Additional headings in Index	Reflects additional Appendices	
	Para 1.4	Removal of the word Healthy	Considered unnecessary	
	Para 1.8	Deleted	No longer relevant	
	Para 3	Amended	reflects change in emissions standard criteria	
	Para 4.1	Edited (deletions and re wordings)	Clarity and brevity	
	Para 4.2	Minor change to references		
	Para4.3	Additional groups listed		
	Para 6.1	Grammatical change		
	Para 7.1	Removal of area taxi working group addition of regional licensing groups	Area taxi working groups no longer exist only County wide.	
	Para 11.1	Reworded		
	Para 11.2	Added		
	Para 14.7	Added	Appendix relating to enforcement escalation	
	Para 15.1	Reworded and additional policy on “write offs”	To provide clarity and increase standards	
	Para 15.2	Changed	Related to “write off” vehicles	
	Para 15.3	Reworded	Corrected	
	Para 15.4	Changed	Flag to emission criteria	

		Use of CCTV in HC and PHV		
	Para 15	Inclusion of paragraph relating to advertising		
		New Sub Heading added <u>TESTING</u> with the addition of more descriptive outline of test criteria and processes	Clarity	
		New Sub Heading added <u>TEMPORARY REPLACEMENT VEHICLES</u> Outlining the process and criteria for licensing temporary vehicles in the advent of accident damage	Clarity	
		New Sub Heading added <u>SPECIAL VEHICLES</u> this has been transferred from appendix 4 (Vehicle Conditions)	This section has been considered a policy matter rather than a conditions matter	
		New Sub Heading added <u>EXEMPTIONS</u> this has been transferred from appendix 4 (Vehicle Conditions)	This section has been considered a policy matter rather than a conditions matter	
		New Sub Heading added <u>STRETCH LIMOUSINES</u> this has been transferred from appendix 4 (Vehicle Conditions)	This section has been considered a policy matter rather than a conditions matter	
	16.1	Contextual/Grammatical change		
	16.2	Contextual/Grammatical change		
	16.3	Additional information added re: suspension for no insurance	Clarity	
	16.4	Removed (absorbed into 16.4)		
	17.1	Contextual/Grammatical change		
	17.2	Contextual/Grammatical change and the	Clarity and additional	

		addition of information	criteria (change in policy)	
	17.3 – 17.5	Additional criteria added, some moved from driver conditions	Additional criteria and transfer from condition to policy	
	17.6 – 17.7	Additional paragraph re: determination of applications where prosecutions or appeals are pending	Clarity	
	18.1	Contextual/Grammatical change		
	18.3	Removed and replaced with a clearer statement	Clarity	
	19.2	Additional paragraph added re: refunds	Clarity	
	20.1	Bullet point removed	Not considered necessary	
	20.2	Contextual/Grammatical change		
	21.1	Grammatical change and change from 3 to 5 years for policy review	Clarity and Change in policy	
APPENDIX 1				
	Intro	Main body reworded		
	1.1.(i)	Now 1.0 (a) Grammatical change and additional information added re: production of driving licence and photo card	Clarity	
	1.1 (ii)	Now 1.0 (b) Change in subheading	Correction	
	1.1 (iii)	Now 1.0 (c) Addition of information re: numeracy testing	Change in policy	
	1.1 (iv)	Removed original replaced in policy	Change in policy	
	1.1 (v)	Now 1.0 (d) Contextual/Grammatical change		
		Now 1.0 (e) New paragraph Re: CSE awareness	Change in policy	
	1.1 (vi)	Now 1.0 (f) Contextual/Grammatical change	Clarity and Updated	

		and change from CRB to BDS	information	
	1.2	Now 2.0 Additional criteria and information added	Clarity	
	1.3	Now 3.0 (a) (i) to (vii) Grammatical changes and additional information required to be reported to the Council	Clarity improving standards	
	1.3. (iii)	Now 3.0 (e) Change to production of medical certificate upon request	Clarity	
	1.3 (v)	Now 3.0 (g) Reworded	Clarity	
	1.3 (ix)	Now 3.0 (i)	Clarity	
	1.3. (x)	Now 3.0 (j) Reworded	Clarity	
	1.3 (xi)	Now 3.0 (k) Re: Driver behaviour: addition of Council employees and warning as to consequences	Clarity	
	1.3 (xii)	Removed – Incorporated into 1.3 (xi)	Clarity	
	1.3 (xiv)	Now 3.0 (m) Reworded	Clarity	
	1.3 (xvi)	Removed	Not considered necessary	
	1.3 (xvii)	Removed		
	NEW	3.0 (o) Driver responsibility Re: fares	Clarity	
	NEW	3.0 (p) Receipts	Clarity	
APPENDIX 2				
	1.1	Contextual/Grammatical changes. Addition of supplementary information regarding disclosure of ongoing investigations or prosecutions, and a reiteration re: the determination of applications in those circumstances. Additions to list of offences	Clarity Change in policy and for clarity	

	1.2 (Traffic Offences)	<p>Now 2.0</p> <p><u>Minor offences</u></p> <p>Main body reworded</p> <p>Addition of cautions to the main heading.</p> <p>List of “Minor Traffic Offences updated</p> <p><u>Major Offences</u></p> <p>Main body reworded, increase from one to two years in the case of one or more offences being disclosed.</p> <p>List of “Major Traffic Offences” updated</p> <p>Inclusion of offences where a licence will normally be refused.</p> <p><u>“Taxi” Offences</u></p> <p>Changes to the paragraph relation to “Taxi”</p>	Clarity and Change in policy	

		<p>offences and increase to the period where a refusal will be the normal position following conviction.</p> <p><u>Drugs Offences</u></p> <p>Changes to the paragraph relation to drugs offences and increase to the period where a refusal will be the normal position following conviction.</p> <p><u>Sexual Offences</u></p> <p>Changes to the paragraph relation to sexual offences and increase to the period where a refusal will be the normal position following conviction. This section is to also include offences of soliciting in respect of prostitutes and time spent on the sex offenders register.</p>		
	1.2 (Violence)	<p>Now 2.0</p> <p>Main body reworded</p> <p>Contextual/Grammatical changes throughout</p> <p>And the removal of “Manslaughter or culpable homicide while driving” from list of</p>	Clarity and Change in policy	

		<p>offences where a licence will normally be refused.</p> <p>Change from “3 to 10” to 5 years on list of offences and additional offences added to the list</p> <p>Change from “5 to 10 “ to 10 years on list of offences</p>		
	1.2 (Dishonesty)	<p>Main body reworded</p> <p>Change from “3 to 10” to 5 years on list of offences and additional offences added to the list</p>	Clarity, brevity and change in policy	
	1.3 (Other Relevant Factors)	Main body reworded and additional factors included.	Clarity	
APPENDIX 3 – Standard Conditions				
	Intro	Main body reworded		
	(ii)	Now 1.2 reworded		
	(iii)	Reworded	Clarity	
	(vi) (vii) (viii) (x) (xiii) (xiv)	Removed	Considered unnecessary	
	(ix)	Now 1.6 Reworded	Clarity	
	(xi)	Reworded	Clarity	
	(xii)	Reworded	Clarity	
		New condition added – Re Display of issued HC/PH plate	Change in policy	Stopping drivers from using less permanent means of attachment for plates and decals

(xv)	Now 1.9 & 1.10 Reworded. Addition of conditions for displaying door badges, internal plate and complaint stickers	Clarity Change in policy	
(xvi)	Now 1.11 Reworded and split between policy and conditions	Clarity	
(xvii) & (xviii)	Now 11.12 Reworded	Clarity	
(xix)	Moved to policy		
(xx)	Moved to policy		
(xxi)	Now 1.13 Contextual/Grammatical change	Clarity	
(xxii)	Now 1.14		
(xxiii)	Now 1.15		
(xxiv)	Now 1.16		
(xxv)	Now 1.17		
(xxvi)	Removed	No longer relevant	
(xxvii)	Now 1.18 Change to window tint criteria – now included in policy	Clarity and change in policy	
(xxviii)	Now 1.19 Reworded	Clarity	
(xxix)	Now 1.20		
(xxx)	Now 1.21 Reworded to prescribe the contents of the first aid kit.	Clarity/Change in policy	
(xxxi)	Now 1.22 Reworded	Clarity	
(xxxii)	Now 1.23		
(xxxiii)	Now 1.24		
(xxxiv)	Now 1.25		

	(xxxv) (xxxvi) (xxxvii) (xxviii)	Removed	Covered by law	
	(xxxix)	Now 1.26		
	1.27	Additional conditions re: roof carriers	Change in policy	
	1.28	Additional condition requiring the carriage and completion of a “vehicle check book”	Change in policy	
	1.29	Additional condition prohibiting the carriage for delivery of age restricted products	Change in policy	
APPENDIX 3 – Hackney Carriage Vehicles				
	2.1	White colour policy		
	(i)	Now 2.2 Reworded	Clarity	
	(ii)	Now 2.3 Reworded	Clarity	
	2.4	Taxi meter calibration requirements	Change in policy	
	(iii)	Now 2.5		
	(iv)	Now 2.6 Change to condition re: roof signs. Roof sign must display the word “TAXI”	Change in policy	
	(v)	No 2.7 Exception to illuminated “for hire” sign being displayed in the windscreen afforded to purpose built vehicles	Clarity and necessity	
APPENDIX 3 – Private Hire Vehicles				
	Intro	Now 3.1 Re: White colour policy		
	(i)	Now 3.2 Reworded	Clarity	
	(ii)	Now 3.3 Reworded	Clarity	
	(iii)	Now 3.4 Change to condition re displaying the words “TAXI”, CAB, or “FOR HIRE” on any part of a private hire vehicle.	Change in policy	
	3.5	Condition prohibiting top signs on new PH vehicles	Change in policy	

	(iv)	Now 3.6		
APPENDIX 3				
	Wheelchair Accessible Vehicles	No Change		
APPENDIX 4 Special Vehicles				
	Intro	Main body reworded		
	(i) (iii) (iv) (v) (vi) (vii) (viii) (x) (xi) (xii) (xiii) (xiv) (xv) (xvi) (xviii) (xxxvi)	Removed	Considered unnecessary	
	(ii)	Now 1.1		
	(ix)	Now 1.2 Reworded	Clarity	
	(xvi)	Now 1.3 Change from annual to twice yearly	Change in policy	
APPENDIX 4 – Stretch Vehicles				
	Intro	Reworded	Clarity	
	(i)	Now 2.1		
	(ii)	Now 2.2		
	2.3 to 2.7	Conditions regarding the use of the vehicle and displaying of signage		
APPENDIX 4 – Executive Vehicles and Livery Dispensation				
		Removed and replaced in policy at Para 15.20 to 15.25		
APPENDIX 4 – Horse Drawn Vehicles				
	(i) To (iv)	Now 3.1 to 3.4		
APPENDIX 4 – Other Vehicles				
	5	Consideration will be given to other types of		

		transport to be used for hire.		
APPENDIX 5				
	Intro	Main body reworded	Clarity	
	(i) To (ix)	Now 1.1 to 1.9		
	(x)	Removed		
	(xi)	Now 1.10 Reworded	Clarity	
	(xii)	Now 1.11 Change to information required to be reported to the Council.		
APPENDIX 6				
		General changes to Glossary relevant to changes in the policy and conditions		
	33	Inclusion of a “definition” of “fit and proper” to be considered in decision making		
	34	Definition of “age restricted products”		
APPENDIX 7				
		Immediate Suspension and Revocation Policy		
APPENDIX 8				
		Enforcement Procedures and Escalation		
APPENDIX 9				
		CCTV CRITERIA (TBC)		
APPENDIX 10				
		POSITIONING OF SIGNS AND LIVERY		